

DIRECT APPLICATION TO ENABLING PATHWAYS



How to apply

Step 1 >

The link on the website will direct you to the **ASKUON** log in page.

New students

If you have not studied with the University of Newcastle previously, you will fill in your details on the left to “Create an Account”.

A screenshot of a computer monitor displaying the ASKUON login page. The page has a header with the University of Newcastle logo and the ASKUON text. Below the header, there are two main sections: "Create an account" on the left and "Log in with an existing account" on the right. The "Create an account" section contains fields for First Name, Last Name, Email Address, Password, and Confirm Password, each with a star icon indicating a required field. A "Create Account" button is at the bottom of this section. The "Log in with an existing account" section has a dropdown menu with "Future students" and "Past students" options, each with a right arrow. A blue line from the text "Create an Account" points to the "Create Account" button.

Past student or currently studying

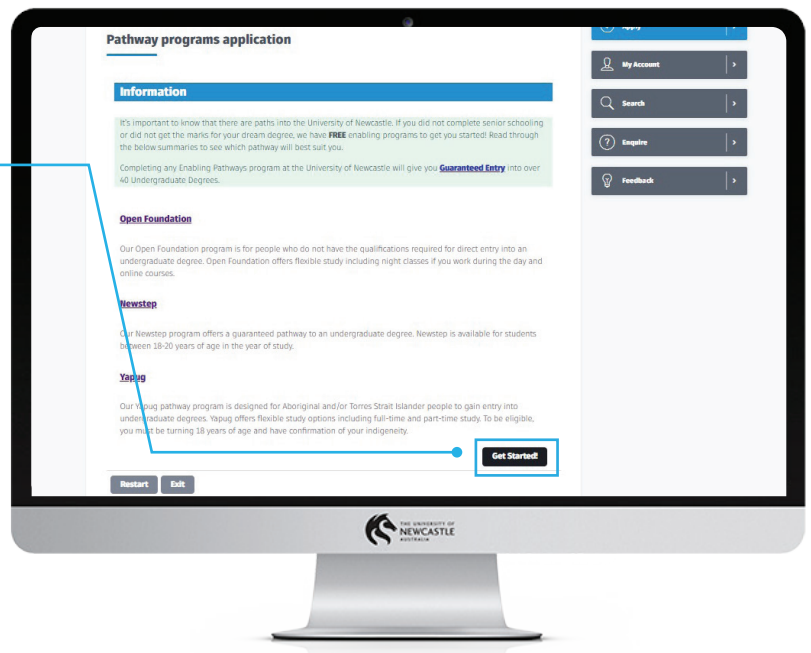
If you have studied with the University of Newcastle previously or if you are currently studying, click on “Past Students” on the right-hand side to log in with your existing students details (including the c in front of your student number).

A screenshot of a computer monitor displaying the ASKUON login page. The page is similar to the one above, but the "Log in with an existing account" section is highlighted with a blue box. In this section, the "Past students" option is selected in the dropdown menu. Below it, there are fields for "Student Number" (with a "c" in front of the input field) and "Password", each with a star icon. A "Log in" button and a "Can't log in?" link are at the bottom of this section. A blue line from the text "Past Students" points to the "Past students" option in the dropdown menu.

Step 2 >

You will come to the below landing page with brief information about each program.

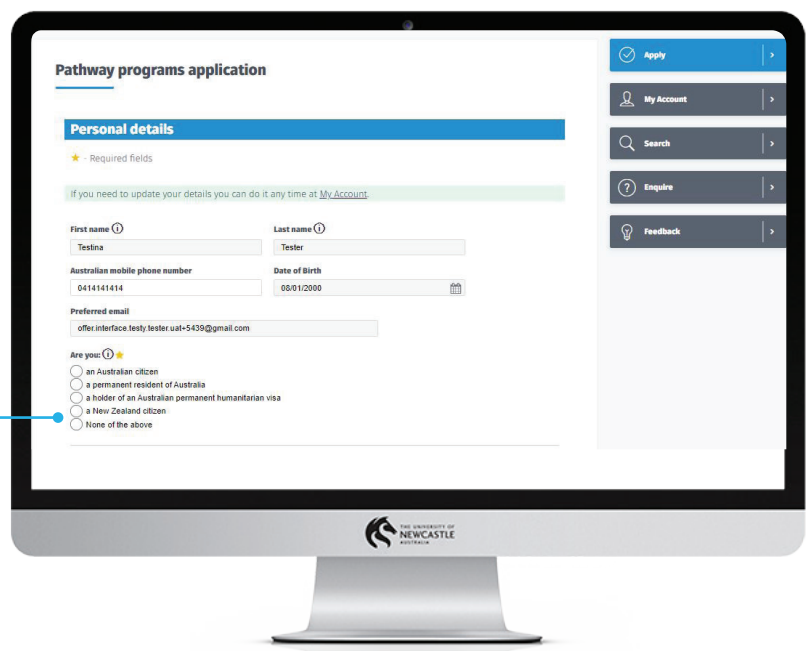
To begin your application, scroll down and click on the **Get Started!** button.



Step 3 >

The first page of the application includes personal and contact details (Name, DOB, Phone, Email and Citizenship).

If you are creating an account with us for the first time, this information will need to be filled in. If you are an existing student, many fields will appear pre-filled with options to update this information.



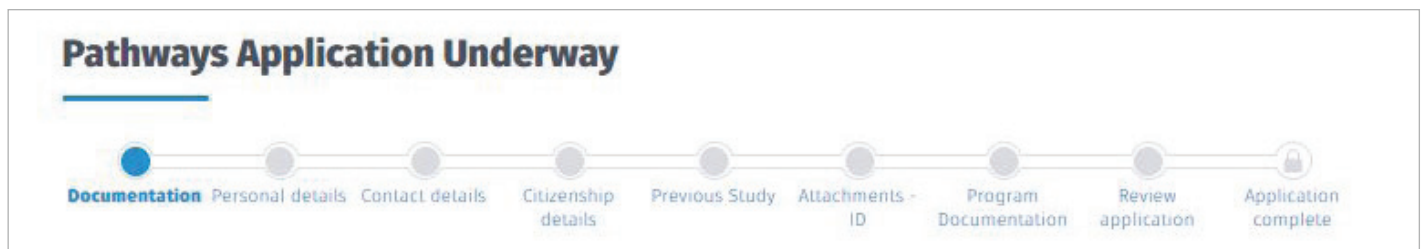
Step 4 >

You will then be asked to choose your program, campus and when you'd like to start your program before clicking **Save & Continue**.

The screenshot shows the 'Pathway programs application' form. The 'Study Details' section has three dropdown menus: 'What do you want to study?' (Open Foundation), 'Where do you want to study?' (Callaghan Campus), and 'When do you want to start?' (Semester 1 - 2021). Below these is a privacy notice and a 'Save & Continue' button. A blue line points from the text in Step 4 to the 'Save & Continue' button.

Step 5 >

You will now see the following steps of the application along the top of your page. You will need to work your way through each of these pages.



Step 6 >

New students will see this page pop-up.

This is explaining that to prove your identity, we ask you to provide us with 100 points of ID. This is further explained in the **"Attachments-ID"** section. You can either scan or take a picture of a coloured copy for upload, or you are able to bring in copies of your documents onto campus and our staff at the Pathways and Academic Learning Support Office can verify them.

The screenshot shows the 'Pathways Application Underway' page. The 'Required documentation' section explains that new students need to provide 100 points of ID. It includes instructions on how to provide documentation (scanned copy or physical copy) and a 'Save & continue' button. A blue line points from the text in Step 6 to the 'Save & continue' button.

Step 7 >

You will be asked to review and input further **Personal, Contact and Citizenship** details in the next few pages if you are a new student.

For existing accounts, this information will be pre-filled with the option at the bottom to update addresses.

Contact details

★ - Required fields

If you need to update your details you can do it any time at [My Account](#).

Phone number

Please provide either an Australian mobile phone number OR an alternate phone number

Australian mobile phone number ★ **Alternate phone**

Home address on system

Line 1

Line 2

City **State**

Citizenship details

★ - Required fields

Citizenship details - What you need to provide (slide to see more)

☐ Yes ☐ No

Is Australia your country of birth? ★

☐ Yes ☐ No

Citizenship Status? ★

▼

Is English your first language? ★

☐ Yes ☐ No

[Next step > Previous Study](#)

[Back](#) [Save & continue](#)

[Restart](#) [Exit](#)

Step 8 >

Educational details can be added if you have been a previous student or have completed a certificate or diploma (this is not required for entry into our programs).

The screenshot shows a computer monitor displaying the 'Pathways Application Underway' form. At the top, a progress bar indicates the following steps: Documentation (completed), Personal details (completed), Contact details (completed), Previous Study (current step), Attachments - ID (pending), Review application (pending), and Application complete (pending). The 'Previous Study' section is titled 'Previous Study' and includes a star icon for 'Required fields'. Below this, the 'Education details' section asks the user to 'Add a little bit about your previous studies so that the Pathways team can provide extra support if required.' It then asks, 'Have you completed any other education e.g. Certificates or Diplomas?' with radio button options for 'Yes' and 'No'. A 'Next step > Attachments' link is at the bottom right. At the bottom of the form are 'Restart' and 'Exit' buttons. The University of Newcastle logo is visible at the bottom of the monitor.

Step 9 >

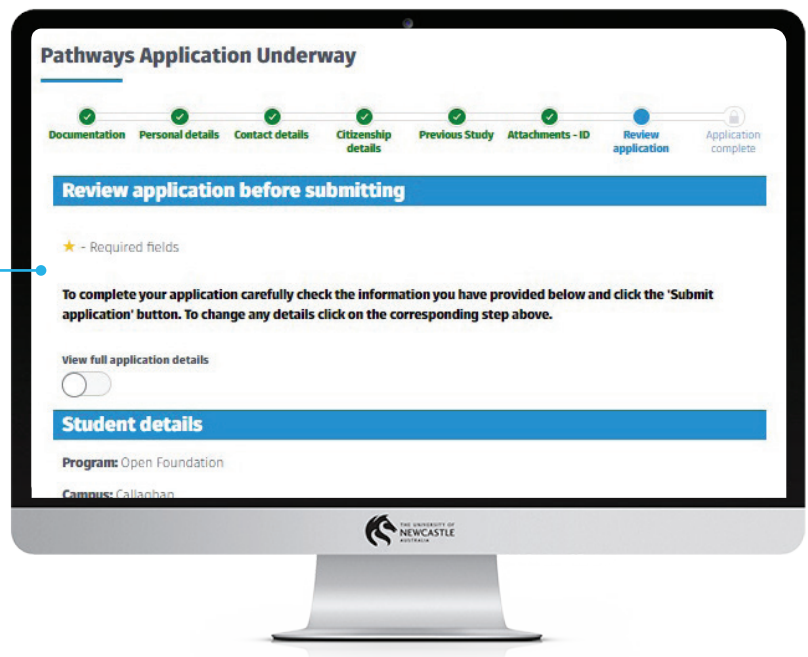
The Attachment-ID section requests 100 points of ID if you are a new student with us.

If you have any difficulty obtaining these documents or uploading them, you are able to contact our Pathways and Academic Learning Support Office using the details provided or can click the button to add later.

The screenshot shows a computer monitor displaying the 'Attachments - ID' form. It features a star icon for 'Required fields'. The main text states: 'You are required to provide 100 points of identification. These 100 points must include either a copy of your passport, birth certificate or your citizenship certificate.' Below this, it says: 'If you experience any difficulty obtaining 100 points of ID, please get in touch with our office on 1800 353 775 or enabling@newcastle.edu.au for assistance.' There is a section titled 'Identification details - What you need to provide (slide to see more)' with a toggle switch currently set to 'Off'. A green box contains the text: 'Before we are able to assess your application, you must provide supporting documentation. Please ensure you attach the required documentation with your application.' At the bottom, it asks 'Would you like to upload your supporting documentation now?' with radio button options for 'Yes' and 'Add later'. A 'Next step > Review application' link is at the bottom right. At the bottom of the form are 'Back' and 'Save & continue' buttons. The University of Newcastle logo is visible at the bottom of the monitor.

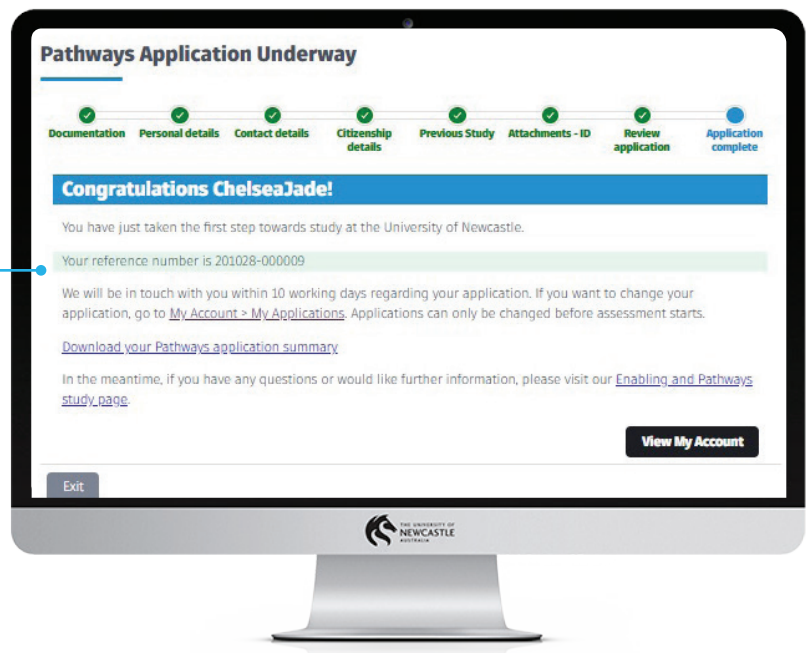
Step 10 >

The final submission is to review your application details and confirm the declaration that all details are correct and true.



Step 11 >

You can then view and download a summary of your application and will also receive a confirmation email that your application has been submitted.



Application Enquiries

Pathways and Academic Learning Support Office



enabling@newcastle.edu.au



1800 353 775



[Drop in](#) to see us on campus