

APPENDIX 2 – HEALTH PRIVACY PRINCIPLES (HPPs)

The 15 Health Privacy Protection Principles (HPPs) are detailed in Schedule 1 to the HRIP Act. To support these principles, an agency must:

Collection		
Lawful	1	Only collect an individual's health information for a lawful purpose. It must also relate directly to the agency's activities.
Relevant	2	Make sure that an individual's health information is relevant, accurate, current and non-excessive.
Direct	3	Collect your health information from only the individual, unless exemptions apply.
Open	4	Tell the individual that the information is being collected, why and who will be using it and storing it. The individual must be told how to access it if they wish to make sure it's correct.
Storage		
Secure	5	Store an individual's health information securely. It should not be kept longer than needed, and disposed of properly.
Access and Accuracy		
Transparent	6	Provide an individual with details about the health information they are storing, why and how the individual can access it.
Accessible	7	Allow an individual to access their health information in a reasonable timeframe and without being costly.
Correct	8	Allow an individual to update, correct or amend their health information when needed. (Note: private sector organisations should also refer to s33-37 of the HRIP Act for further provisions).
Accurate	9	Make sure that an individual's health information is correct and relevant before using it.
Use		
Limited	10	Only use an individual's health information for the reason that it was collected, unless exemptions apply.
Disclosure		
Limited	11	Only disclose an individual's health information for the reason that it was collected otherwise separate consent is needed from the individual.
Identifiers and anonymity		
Not identified	12	Can only give an individual an ID number if it is reasonably necessary.
Anonymous	13	Give an individual the option of receiving information from them anonymously, where practicable.
Transferrals and linkage		
Controlled	14	Only transfer health information outside NSW in accordance with the HPP 14.
Authorised	15	Only use health records linkage systems if the individual has provided consent.