

| COURSE | COURSE DESCRIPTION | TARGET AUDIENCE | | CONTENT OWNER | COURSE TIME (mins) | Onboarding Week | RETRAIN PERIOD |
|--|---|-------------------------------|------------------------|-----------------------|--------------------|-----------------|-----------------|
| | | Core - Ongoing and Fixed Term | Casual and Labour Hire | | | | |
| Code of Conduct | Includes Code of Conduct, Privacy, Fraud and Corruption, Record Management, GIPA | Y | Y | Legal / GAS | 60 | 1 | Every 2 Years |
| Health and Safety Induction | An introduction to key components of health and safety to ensure we continue to meet or exceed international work, health and safety standards. | Y | Y | HRS | 40 | 1 | Every 2 Years |
| Cyber Security Awareness | An introduction to the fundamentals of information security and your responsibilities in keeping UON information safe. | Y | Y | DTS | 30 | 2 | Every 1 Year |
| Conflict of Interest | An overview of the management of Conflict of Interest here at the University of Newcastle for new and existing staff. | Y | Y | HRS | 30 | 2 | Every 2 Years |
| National Security Awareness | An overview of our National Security responsibilities and the framework in place to support both individuals and the broader University. | Y | Y | Global Division | 30 | 3 | Every 1 year |
| Emergency Preparedness | This module is designed to empower individuals with the knowledge and skills necessary to protect themselves, support others, and mitigate risks when faced with unexpected and potentially dangerous situations. | Y | Y | IFS | 15 | 1 | Every 1 Year |
| Sexual Assault and Sexual Harassment | Program supporting our Sexual Assault and Sexual Harassment Policy and Procedure and supports Respect@Work requirements. | Y | Y | HRS/Academic Division | 30 | 3 | Every 2 years |
| Respectful Work | To be developed - will replace EO Online, Bullying, Harassment, Equal Employment Opportunity | Y | Y | HRS | 30 | 3 | Every 2 years |
| University Onboarding | Overview of University Strategy, Structure, Important Information and Higher Education sector including TEQSA. | Y | Y | HRS | 45 | 1 | Onboarding Only |
| Performance Review and Development | An overview of our performance review and development processes | Y | N | HRS | 30 | 5 to 8 | Onboarding Only |
| Change and Continuous Improvement | An overview of our change management framework and practices. | Y | N | HRS | 35 | 5 to 8 | Onboarding Only |
| DTS Tools and Services | Find out the range of Digital Technology Solutions (DTS) Tools and Services available to UON Staff. | Y | Y | DTS | 60 | 2 | Onboarding Only |
| Cultural Capability Step 1: Online Modules | Indigenous Australia's History Cultural Capability and the Community Family and Culture | Y | N | Wollotuka Institute | 60 | 4 | Onboarding Only |
| Cultural Capability Step 2: Workshop | Facilitated by the Wollotuka Institute's Cultural Capability team; builds on Step 1 in developing cultural capability and greater awareness of Aboriginal and Torres Strait Islander histories and cultures. | Y | N | Wollotuka Institute | 180 | Up to week 26 | Onboarding Only |