

## **Oral Examination (Viva) Statements for Inclusion in Course Outline and Task Instructions**

### **Course Outline**

The following statement is included in the default Course Outline template:

#### Oral Examinations (Vivas)

An Oral Examination (Viva) may be conducted in accordance with the Oral Examination (Viva) Guidelines. The purpose of the Oral Examination (Viva) is to verify the authorship of the material submitted in response to the assessment task and provide a quality assurance measure. In the event the Course Coordinator is not satisfied that the student's oral responses are commensurate with the work originally submitted, the matter will be referred to the Student Academic Conduct Officer. The Student Academic Conduct Officer will be responsible for reviewing the matter and initiating appropriate action under the [Student Conduct Rule](#).

### **Task Instructions**

Where a Course Coordinator wishes to provide an additional reminder to students for a specific task, the following information may be added to the task instructions in a course outline or within the University learning management system:

After you have submitted this task you may be required to undertake an Oral Examination (Viva). The purpose of the Oral Examination (Viva) is to verify the authorship of the material submitted in response to the assessment task and provide a quality assurance measure. An Oral Examination (Viva) will consist of an interview with your Course Coordinator either in person, telephone, or video conference (e.g. Zoom, Skype, Collaborate) for approximately 15 minutes.

During this time, you may be asked to:

- a) clarify or explain your responses;
- b) provide additional information to responses; or
- c) answer additional questions to verify your knowledge of a topic and/or concept.

The Oral Examination (Viva) may be recorded for further review. You will be contacted via email by your Course Coordinator should you be selected for an Oral Examination (Viva).