Teach-out Plan and Transition Plan

The Higher Education Standards Framework (6.2.1i) requires that when a higher education provider discontinues a program of study, there are effective teach-out or transition plans for all students enrolled in the program of study to ensure that these students are not disadvantaged.

## Section 1: Program Details

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Program Name:** |  | | | | | |
| **Program Details:** | **Program Code** |  | | | **CRICOS Code** |  |
| **Scope of Course Teach-Out :** | *Choose relevant option, delete all other options*  The program will be discontinued and there is no replacement program  The program will be discontinued and replaced by a program with a different name (same or a different campus).\*  The program will be discontinued and replaced by a program with the same name (at the same campus).\*  The program will be discontinued and replaced by a program with the same name (at a different campus).\*  The program will no longer be offered at one campus and will continue to be offered at another campus.  The program will no longer be offered at one campus and will commence being offered at another campus.  A major or specialisation will be discontinued and there is no replacement.  A major or specialisation will be discontinued and replaced by a new major or specialisation. | | | | | |
| **Term of final intake:** |  | | | | | |
| **Anticipated teach-out finalisation:** | (as a guide consider the maximum time to complete of the program and the students in the program with the oldest admission term.) | | | | | |
| **Number of current students potentially impacted:** | **Domestic** | |  | **International** | |  |

\* A new CRICOS code will be required where these options are selected and the program is offered to international students onshore.

## Section 2: Summary of approach

#### Prospective Students

Please summarise the impact and strategy for prospective students.

Student/Applicant numbers captured as at <insert date>.

|  |  |  |  |
| --- | --- | --- | --- |
| **Prospective Student Groups** | **Data sourced from** | **Number** | **Transition Strategy**   1. Offer students a place in an alternative program 2. Offer students a place into a program delivered by partner institution. 3. Withdraw offer 4. Other |
| Deferred applicants | TBA |  |  |
| Future dated offers | TBA |  |  |
| Students with eCoE for next admission term | TBA |  |  |
| Students with accepted offer | TBA |  |  |
| Applicants with Pathway Partner (commencing with no credit) | TBA |  |  |
| Applicants with Third-party provider (commencing with credit) | TBA |  |  |
| Applicants commencing on defined articulation arrangement (commencing with credit) | TBA |  |  |

#### Current Students

Please summarise or describe the strategy or approach used to determine whether students are to be taught out or transitioned to the new offering. This may be based on units completed, completion of a specific course or courses or selected a specific major, minor or specialisation. Use the below tables as a guide or describe the method of identification. Note: the breakdown of student cohorts and plans listed are not comprehensive or exclusive. Student cohorts may be identified in a different way and alternative plans may be devised and inserted as needed.

|  |  |  |
| --- | --- | --- |
| **Student Cohort**  **(Year Commenced)** | **Approximate percentage or number** | **Plan**   1. This cohort will be taught out 2. This cohort will be transitioned to the replacement program with credit – see transition plan 3. Other |
| **Year x** |  |  |
| **Year x-1** |  |  |
| **Year x-2** |  |  |
| **Year x-3 etc** |  |  |

or

|  |  |  |
| --- | --- | --- |
| **Student Cohort**  **(units completed)** | **Approximate percentage or number** | **Plan**   1. This cohort will be taught out 2. This cohort will be transitioned to the replacement program with credit – see transition plan 3. Other |
| **0-80 units** |  |  |
| **90-160 units** |  |  |
| **170-240 units** |  |  |
| **More than 240 units** |  |  |

**Section 3: Course mapping**

Please show the course equivalence mapping for all courses still to be delivered in the existing Program and, if applicable, the projected delivery in the replacement Course. Note: the descriptions provided are not comprehensive or exclusive, alternative descriptions that articulate the action may be devised and inserted as needed. Where there is no change to an entire section of a program structure i.e. a major, the structure of the major may be excluded.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Pre-202x courses** | **Units** | **Anticipated last term of offer** | **Course equivalence/replacement course** | **Units** | **Term of offer/Frequency**   * Existing course – no change to CAL * New course, offered annually from * New course offered every term * Contained on a course list, offered as required. | **Description (samples below)**   * No change * Course removed. * Course removed, student will choose an additional course from the course list at xx level. * Course removed and replaced. * Course added to course list. * Replaced with an additional elective |
| **Core** | | | | | |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total core** | **xx** |  | **Total core** | **xx** |  |  |
| **Course list A** | | | | | |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total course list** | **xx** |  | **Total course list** | **xx** |  |  |
| **Course list B** | | | | | |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total course list** | **xx** |  | **Total course list** | **xx** |  |  |
| **Major X** | | | | | |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total major** | **xx** |  | **Total major** | **xx** |  |  |
| **Electives** | | | | | |  |
|  |  |  |  |  |  |  |
| **Total electives** | **xx** |  | **Total electives** | **xx** |  |  |
| **TOTAL** | **xx** |  | **TOTAL** | **xx** |  |  |