

**University of Newcastle Quality Review – Policy Document**

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| **Document Details** | |
| **Policy Document Name** | *Click or tap here to enter text.* |
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| **Quality Review** |

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| Does the content of the document meet the policy type purpose (Table 1 – Policy Framework). | | *Choose an item.* |
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| **Document Content** | | | |
| Does the content align with the proposed document title? | | | *Choose an item.* |
| Does the draft contain a clearly defined purpose? | | | *Choose an item.* |
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| Plain English | *Choose an item.* | Short simple sentences | *Choose an item.* |
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| Are terms defined by the Policy Glossary used consistent with the current definition? | | | *Choose an item.* |
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| Where new glossary terms are being proposed, have these been approved by the University Secretary? | | | *Choose an item.* |
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