

COURSE	COURSE DESCRIPTION	TARGET AUDIENCE		CONTENT OWNER	COURSE TIME (mins)	Onboarding Week	RETRAIN PERIOD
		Core - Ongoing and Fixed Term	Casual and Labour Hire				
Code of Conduct	Includes Code of Conduct, Privacy, Fraud and Corruption, Record Management, GIPA	Y	Y	Legal / GAS	60	1	Every 2 Years
Health and Safety Induction	An introduction to key components of health and safety to ensure we continue to meet or exceed international work, health and safety standards.	Y	Y	HRS	40	1	Every 2 Years
Cyber Security Awareness	An introduction to the fundamentals of information security and your responsibilities in keeping UON information safe.	Y	Y	DTS	30	2	Every 1 Year
Conflict of Interest	An overview of the management of Conflict of Interest here at the University of Newcastle for new and existing staff.	Y	Y	HRS	30	2	Every 2 Years
National Security Awareness	An overview of our National Security responsibilities and the framework in place to support both individuals and the broader University.	Y	Y	Global Division	30	3	Every 1 year
Emergency Preparedness	This module is designed to empower individuals with the knowledge and skills necessary to protect themselves, support others, and mitigate risks when faced with unexpected and potentially dangerous situations.	Y	Y	IFS	15	1	Every 1 Year
Sexual Assault and Sexual Harassment	Program supporting our Sexual Assault and Sexual Harassment Policy and Procedure and supports Respect@Work requirements.	Y	Y	HRS/Academic Division	30	3	Every 2 years
Respectful Work	To be developed - will replace EO Online. Bullying, Harassment, Equal Employment Opportunity	Y	Y	HRS	30	3	Every 2 years
University Onboarding	Overview of University Strategy, Structure, Important Information and Higher Education sector including TEQSA.	Y	Y	HRS	45	1	Onboarding Only
Research Integrity	To be developed. Themes to include; research governance and management practices , prevention and detection of potential breaches and disclosure guidelines.	Y (who are involved in Research)	Y (who are involved in Research)	R&I	TBC	TBC	TBC
Performance Review and Development	An overview of our performance review and development processes	Y	N	HRS	30	5 to 8	Onboarding Only
Change and Continuous Improvement	An overview of our change management framework and practices.	Y	N	HRS	35	5 to 8	Onboarding Only
DTS Tools and Services	Find out the range of Digital Technology Solutions (DTS) Tools and Services available to UON Staff.	Y	Y	DTS	60	2	Onboarding Only
Cultural Capability Step 1: Online Modules	Indigenous Australia's History Cultural Capability and the Community Family and Culture	Y	N	Wollotuka Institute	60	4	Onboarding Only
Cultural Capability Step 2: Workshop	Facilitated by the Wollotuka Institute's Cultural Capability team; builds on Step 1 in developing cultural capability and greater awareness of Aboriginal and Torres Strait Islander histories and cultures.	Y	N	Wollotuka Institute	180	Up to week 26	Onboarding Only